



**NEW SEMESTER REGISTRATION AND CLEARANCE FORM**

*Tick in the box as appropriate*

*New*

*Returning Student*

<i>First Name</i>		<i>Student Number</i>	
<i>Other Name</i>		<i>Programme Name</i>	
<i>Surname</i>		<i>Intake:(Circle)</i>	<i>Jan / Mar /June/ Jul / Oct</i>
<i>Email</i>		<i>Mode of Study: (Circle)</i>	<i>Distance / Fulltime / Part-time / Online</i>
<i>Contact Numbers</i>		<i>Level: (Circle)</i> <i>Year/Term</i> <i>(e.g. Year 1, Term 1)</i>	<i>Y1T1 / Y1T2 / Y1S3</i> <i>Y2T1 / Y2T2 / Y3S3</i> <i>Y3T1 / Y3T2 / Y3S3</i>

<b>Course Code</b>	<b>Course Name</b>	<b>Approve/Reject (Official Use)</b>

**OFFICIAL USE (Clearance)**

**Finance Department**

Cleared By: \_\_\_\_\_ Signature: \_\_\_\_\_ Dates: \_\_\_\_\_

**Registrar Academic**

Cleared By: \_\_\_\_\_ Signature: \_\_\_\_\_ Dates: \_\_\_\_\_

**ICT Section**

Cleared By: \_\_\_\_\_ Signature: \_\_\_\_\_ Dates: \_\_\_\_\_

***NOTE: The form must be filled by both new and returning students at the beginning of every semester  
Completed forms must be submitted to Admissions office***